

**MONDAY, JULY 6, 2020, WILL BEGIN THE “SOFT” OPENING PHASE
OF THE TOWN OF STAFFORD OFFICES/BUILDINGS.**

If you are sick, please do not come into any of our buildings.
Our continuous goal is to keep our staff and the Stafford public as safe as possible.

**A FACE COVERING WILL BE REQUIRED UPON ENTRY.
ONE PERSON AT A TIME WILL BE ALLOWED IN EACH DEPARTMENT OFFICE IF NECESSARY.**

Buildings will be cleaned/disinfected on a more frequent basis for your protection. We thank you in advance for your patience as we move forward with a safe re-opening.

Town Hall- 1 Main Street

While staff has been either working in-office or remotely from home, the Town of Stafford’s “soft” phased-in opening will begin on Monday, July 6, 2020. With departments having varied logistics and services, each office may have different restrictions and access.

We strongly encourage you to continue to use online services, email, telephone, USPS, FedEx, UPS, and the Town Hall Drop Box. The Drop Box is located at the front corner of Town Hall next to the electric car charging station (solar pavilion side) under the Town Clerk’s side window.

For an office directory to schedule an appointment, go to www.staffordct.org/contact.php

Entrance to the building will be limited to the rear doors only, with no access through the main front doors. Check-in is required in the Veteran’s Meeting room, where town hall staff will be available to help you. Your name, phone number, and destination will be recorded for contact tracing purposes. A temperature check will be taken. Please respect our safety guidelines, it is for your safety. For any questions, call the Selectman’s Office (860) 684-1778.

Office of the Town Clerk

At this time, **essential** in-person office business will be transacted by appointment **ONLY**. An appointment to access the vault for a pre-1977 land record search is required. Access is limited to one person at a time. We understand that there are situations that require immediate attention and we are happy to work with you to take care of your needs. We have been utilizing the Town Clerk window (located next to the electric car charging station- solar pavilion side of Town Hall) for emergency Town Clerk situations and transactions that require immediate attention. Calling ahead is recommended. A mask must be worn when entering the office or using the window for business. Please call the office at (860) 684-1765 to schedule an in-office appointment.

Tax Office

Currently, the Tax Office is encouraging payment by mail, online, or utilizing the black drop box located on the solar pavilion side of Town Hall. We understand that there are situations where there is a need to come in to Town Hall to do business and we are happy to accommodate you. Please contact the Tax Office at (860) 684-1760 if you have any questions.

Assessor’s Office

Please continue to call or email any questions you may have: assessor@staffordct.org, rummel@staffordct.org or (860) 684-1786

[Building/Zoning/Health Office](#)

Please continue to call or email any questions you may have. ALL permits MUST be pulled online at www.staffordct.org/building.php Please contact us at **(860) 684-1775**.

[Registrar of Voters Office](#)

Please call **(860) 684-1770**

[DPW Office](#)

Please call **(860) 684-3448**

[Office of the First Selectman](#)

Please call **(860) 684-1778**

[Stafford Family Services - 21 Hyde Park Road](#)

Will re-open by appointment only. Please call **(860) 684-4239** to make an appointment.

[Stafford Community Center- 3 Buckley Highway](#)

The Stafford Community Center will re-open the Director's Office and Social Services Office under modified safety protocols and procedures. Anyone wishing to be seen in person must call for an appointment ahead of time. We will assess your needs at the time of your call to see if we can help you remotely, and will only see clients in person if there is no other way to assist them.

The Meals on Wheels program and Stafford Emergency Food Bank continue to run. The Senior and Disabled Medical Car is still on the road. Although the Senior and Disabled Bus is not running at this time, any seniors or disabled people who need help with getting groceries, prescriptions, or bank services in town should call us so we can arrange it for them. For remote support, food assistance, to make an appointment (if needed), or to learn complete in-person procedures, please call **(860) 684-3906 or (860) 684-7752** for help.

[WPCF - 50 River Road](#)

Will remain closed. There is a drop box outside of their door for payment or correspondence. Please call **(860) 684-4914** for any questions.

[Stafford Library – 10 Levinthal Run](#)

Will be re-open with some restrictions. All staff and patrons will be required to wear a mask. There will be a limit as to how many patrons will be allowed in the building at the same time, a monitor will be at the front door. An appointment will be required for computer use and time will be limited. Onsite programs/meetings will not be allowed at this time. Please contact us at **(860) 684-2852** or for a schedule of our new hours and a full list of our protocols visit www.staffordlibrary.org

[Staffordville Beach-21 Lyons Road](#)

Will re-open, with lifeguards, on **Friday, July 3rd**. The beach is open to Stafford Residents only and there will be an attendant at the gate checking identification. There will be no exceptions as there will be limited capacity on the beach. Social distancing on the beach is required. For any questions, please call the Stafford Recreation Department at **(860) 851-8333**